

RESOLUTION NO. 2017-36

**RESOLUTION AUTHORIZING THE CITY OF FOREST GROVE TO APPLY FOR A
TRANSPORTATION AND GROWTH MANAGEMENT GRANT FROM THE OREGON
DEPARTMENT OF TRANSPORTATION AND DEPARTMENT OF LAND
CONSERVATION AND DEVELOPMENT FOR THE TOWN CENTER DESIGN
PROGRAM AND IMPLEMENTATION STRATEGY**

WHEREAS, The Transportation and Growth Management Program is accepting applications for projects to help Oregon communities address transportation, land use and growth management issues; and

WHEREAS, City Council Objective 1.6 for Fiscal Year 2017-2018 identifies the needs for a Town Center concept/design program; and

WHEREAS, The City of Forest Grove desires to partner with the Oregon Department of Transportation and Department of Land Conservation and Development through the Transportation and Growth Management Program to fund preparation of a Town Center Design Program and Implementation Strategy; and

WHEREAS, Grant funds, if awarded, will be used for consultant assistance to facilitate a public process leading to implementation of recommendations for Town Center parking management, traffic circulation and mobility, streetscape design, and opportunities for a downtown plaza/gathering place.

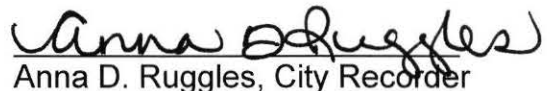
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE
AS FOLLOWS:**

Section 1. The City of Forest Grove City Council supports submittal of a Transportation and Growth Management Program grant application for the Town Center Design Program and Implementation Strategy.


Section 2. The City Manager is hereby authorized to submit the grant application and negotiate a final scope of work on behalf of the City of Forest Grove.

Section 3. The resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 22nd day of May, 2017.


Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 22nd day of May, 2017


Peter B. Truax, Mayor



A place where families and businesses thrive.

CITY RECORDER USE ONLY:	
AGENDA ITEM #:	7
MEETING DATE:	5-22-17
FINAL ACTION:	Approved 2-20-2017-36

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

PROJECT TEAM: Daniel Riordan, Senior Planner, Jon Holan, Community Development Director

MEETING DATE: May 22, 2017

SUBJECT TITLE: Adoption of Resolution Authorizing City of Forest Grove to Apply for Grant Funds for the Town Center Design Program and Implementation Strategy

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational

X all that apply

ISSUE STATEMENT: The Oregon Department of Transportation (ODOT) is currently accepting applications for planning grants through the Transportation and Growth Management (TGM) Program. TGM grants are used to address local transportation, land use and growth management issues. Grant funds may also be used for consultant assistance to help cities prepare plans that create communities with vibrant neighborhoods and lively centers linked by convenient transportation. A possible project for use of TGM grant funds is preparation of a Town Center design program and implementation strategy.

BACKGROUND: City Council adopted an objective for Fiscal Year 2017-2018 that identifies the need for a Town Center concept/design program. Staff believes the Town Center concept/design program could be funded with a TGM grant. If awarded, a TGM grant could fund consulting assistance for activities including:

- Facilitating outreach to property owners, businesses and residents;
- Assessing parking usage in the Town Center and preparing recommendations for parking management;
- Evaluating pedestrian and vehicular traffic circulation and mobility;
- Assessing design features including opportunities to widen sidewalks, street furniture and other possible design elements.
- Evaluating the current state of street trees and recommending a strategy for street tree management; and
- Identifying opportunities for a downtown plaza/gathering space;
- Including efforts by the Historic Landmarks Board and Community Forestry Commission on possible downtown historic district and street trees with other efforts;

- Coordinating community involvement initiatives with the City's Committee for Citizen Involvement, Historic Landmarks Board and Community Forestry Commission; and
- Other activities related to downtown transportation and the physical environment deemed desirable by City Council

Grant applications are due by June 9, 2017. The application requires demonstrating City Council support for the project and submittal of an application. This can be accomplished by City Council adoption of a resolution expressing support for the grant application and use of funds. A draft resolution is attached for consideration. If the City receives a grant work could begin by October 2017 after a final project scope of work is approved and a consultant team is selected. Project completion is anticipated by the end of 2018.

FISCAL IMPACT: Staff estimates the budget for the anticipated project scope of work is approximately \$100,000 for consulting assistance. Funds from the grant, if awarded, would be used for the consulting assistance. The City's financial participation would be limited to providing in-kind staff assistance for project management, coordinating community involvement with the consultant, reviewing consultant work products and facilitating the adoption process. ODOT will contract directly with project consulting. ODOT will administer the consultant contract and pay invoices. No grant funds will be transferred to the City.

STAFF RECOMMENDATION: Staff recommends City Council approve the attached resolution authorizing the City to apply for a Transportation and Growth Management Grant for the Town Center Design Program and Implementation Strategy.

ATTACHMENT(s):

- A. Resolution